

2016-2017

St. Cyril Lunch Program Information

Dear Parents,

Thank you for participating in the St. Cyril School PALS sponsored Lunch Program. This service is provided by the PALS board and designed to provide some variety to your student's lunch. We do our best to choose nutritious, well-balanced meals at a reasonable price. You are welcome to order two meals if you think there's a need. Finding meals that appeal to students in grades K-8 can be challenging. We have to serve lunch in less than an hour and if you feel there's a lunch that does not fit your needs, please send your child with a lunch from home on that day. The lunch program runs Monday-Thursday. On Fridays and days with a 12:15 PM dismissal, there will be no lunch period.

Lunches will be served beginning on **Monday, August 15**. The August lunch order is available online through RenWeb and must be **submitted and paid for via RenWeb NO LATER THAN THURSDAY, AUGUST 4th**. Order forms will be available on July 28th (Lunch ordering instructions may be found on the reverse side)

IMPORTANT REMINDERS:

- *Please pay attention to the deadline for turning in orders. Typically you will have approximately one week from the time the lunch calendar is available on RenWeb until the orders and payments are due. This information is located at www.stcyril.com/lunch.
- *Once the due date has passed, no more lunch orders can be taken. Please do not ask office staff or Lunch PALS to accept a late order.
- *Make sure your orders are correct and thorough/no changes after ordering will be made.
- *Lunches are \$4.00 each.
- *There is no credit for missed lunches for any absence, so please check your calendars for field trips, family vacations etc. before placing your order.
- **How do I check my child's lunch order?* Items you have ordered will be available in RenWeb under the lunch calendar and will be indicated by either:
 - BLUE** - items **ORDERED & PAID**.
 - RED** - items have been selected and **NOT PAID**; therefore, **NOT ORDERED**. Contact **Martha Chinnock** for clarification.
 - BLACK** - lunch has **NOT** been ordered.

DATES FOR 2016-17 LUNCH ORDERS

<u>MONTH</u>	<u>ORDER FORM AVAILABLE ON RENWEB</u>	<u>ORDER FORM DUE</u>
AUGUST	JULY 28	AUGUST 4
SEPTEMBER	AUGUST 18	AUGUST 25
OCTOBER	SEPTEMBER 15	SEPTEMBER 22
NOVEMBER	OCTOBER 13	OCTOBER 20
DECEMBER	NOVEMBER 10	NOVEMBER 17
JANUARY	DECEMBER 8	DECEMBER 15
FEBRUARY	JANUARY 19	JANUARY 26
MARCH	FEBRUARY 9	FEBRUARY 16
APRIL	MARCH 9	MARCH 23
MAY	APRIL 13	APRIL 20

****THE LAST LUNCH WILL BE THURSDAY, MAY 25****

RenWeb Online Lunch Ordering

Parents:

St. Cyril will be using RenWeb's Lunch Order Process to do our lunch ordering and payments. Please follow the steps below to order your child's lunch:

1. Login to your RenWeb account.
2. Select Student Information from the menu on the left side of the screen.
3. Select Lunch
4. Select your student's name.
5. Use the arrow in the blue bar (next to the Month) to select the correct month's lunch orders. You should see a calendar similar to the one below:

< December, 2010 >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Booster Juice - Chicken and Cheese Quesadilla, Fruit Smoothie (\$3.50)	2 Cousin's - Turkey Sub, Fresh Fruit, Cookie (\$3.50)	3 Papa Johns- Pepperoni Pizza (\$3.50)	4
5	6 Bianchi's - Chicken Tenders, Garlic Bread, Fresh Fruit, or Veggie (\$3.50)	7 Chef Chic - Chicken Teriyaki w/ Rice, Fresh Fruit (\$3.50)	8 El Molinito - Beef Mini Chimis, Chicken Taquitos, Beans, Rice, Chips, Salsa and Guacamole (\$3.50)	9 Cousin's - Hot Dog, Chips, Fresh Fruit, Cookie (\$3.50)	10 Papa Johns - Cheese Pizza (\$3.50)	11
12	13 Create Cafe - BBC Chicken Sandwich, Veggie w/Dip, Chips (\$3.50)	14 Chef Chic - Hamburger or Cheeseburger, Fries, Fresh Fruit or Veggie (\$3.50)	15 Booster Juice - Pesto Chicken Melt Wrap, Fruit Smoothie (\$3.50)	16 Cousin's - Roast Beef Sub, Fresh Fruit, Cookie (\$3.50)	17 No Lunch - Half Day	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

IMPORTANT LUNCH

NOTES

*August lunch ordering begins **Thursday, July 28, 2016***

*First Lunch Served **Monday, August 15th***

6. At the bottom of the calendar choose, **Create Web Order**.
7. A list of lunch items will appear for your student or students. Enter the quantity next to each lunch item that you wish to purchase. If you are PALing and wish to order lunch, order under your student's name.
8. Review your order.
9. Once you have reviewed your order and have verified the price, select Order Items.
10. Select PayNow, then **WAIT!** (Sometimes it may take awhile before the next screen will appear.)
11. Follow the steps to pay for your lunch. ***You can choose to pay with a credit or debit card, if you wish, there is a fee associated with these cards (3.75%). We encourage you to select "Checking" and type in your routing number and account number. There is NO fee associated with using your checking account.***
12. Print and keep your confirmation; this will assist the office should payment need to be verified later.

How do I check my child's lunch order?? Items you have ordered will be available under the lunch calendar and will be indicated in blue, red or black. **Blue** = items ordered and paid for.

Red = items have been selected and not paid for, therefore, are **NOT** ordered (call Martha for clarification). **Black** = lunch has **NOT** been ordered.

The August lunch order is available online beginning **July 28, 2016** and closes on **August 4, 2016**. No lunch orders will be accepted after the due date.

If you are having difficulties ordering online, please contact the office to make other arrangements to order your child's lunch. If you have any questions or problems, please contact Martha Chinnock at marthac@stcyril.com.

Thank you - Martha