



St. Cyril of Alexandria School

4725 E. Pima Street ~ Tucson, AZ 85712

Telephone (520)881-4240 Fax (520)795-0325

February 14, 2011

Dear Parents:

St. Cyril School would like to offer to you two voluntary services for paying your bills. The first is called RenWeb's PayEasy, which offers our parents and families the ability to automate the payment of their monthly family commitment fees. PayEasy allows you to have your tuition fees automatically withdrawn from your checking account by bank draft or charged to your credit card. The fee for PayEasy, if you choose to have funds withdrawn by bank draft, will be covered by St. Cyril School. If you choose to have funds automatically charged to your credit card, you will be charged 3.99% for American Express, Visa and MasterCard above and beyond the tuition payment. To sign up for the service, please complete the attached authorization forms based on whether you wish to pay by bank draft or credit card, and turn it in at Registration. If you are using a bank draft, don't forget to attach a voided check for the checking or savings account you wish to use.

The second service we offer is RenWeb's **PAYNOW** service. **PAYNOW** offers our parents and families the ability to manually pay the family commitment and other fees via a credit card or bank draft. With **PAYNOW**, parents will login to RenWeb, select Accounting and click on a **PAYNOW** button and type in your bank draft or credit card information. If you choose to have funds withdrawn by bank draft, the fee will be covered by St. Cyril School. Fees for using your credit card are 3.99% for American Express, Visa and MasterCard. This service also is completely voluntary and does not require any forms to be filled out.

RenWeb's PayEasy and **PAYNOW** services provide you the ability to make all your payments electronically, either automatically or manually if you wish. This provides definite advantages for you and the school. You save time and your payments are posted automatically to your account. Likewise, the school saves the time and energy required to manually process and record checks received in the mail or in person.

Please remember that these services are completely voluntary. If you wish, you can continue to pay your family commitment fees just as you always have. We have had both of these services in use for the past three school years and they have worked wonderfully. We encourage you to give one of these services a try.

I know that this can seem complicated. If you have any questions or concerns, please contact me (annz@stcyril.com), Tracy Cracchiolo (tracyc@stcyril.com) or Debbie Unger (debbieu@stcyril.com) and we will be happy to explain these services further.

Please note that families already signed up for PayEasy do not need to fill this form again unless you wish to change your account number.

Sincerely,

Ann Zeches